

How to Access the New Applicant and Grantee Portal

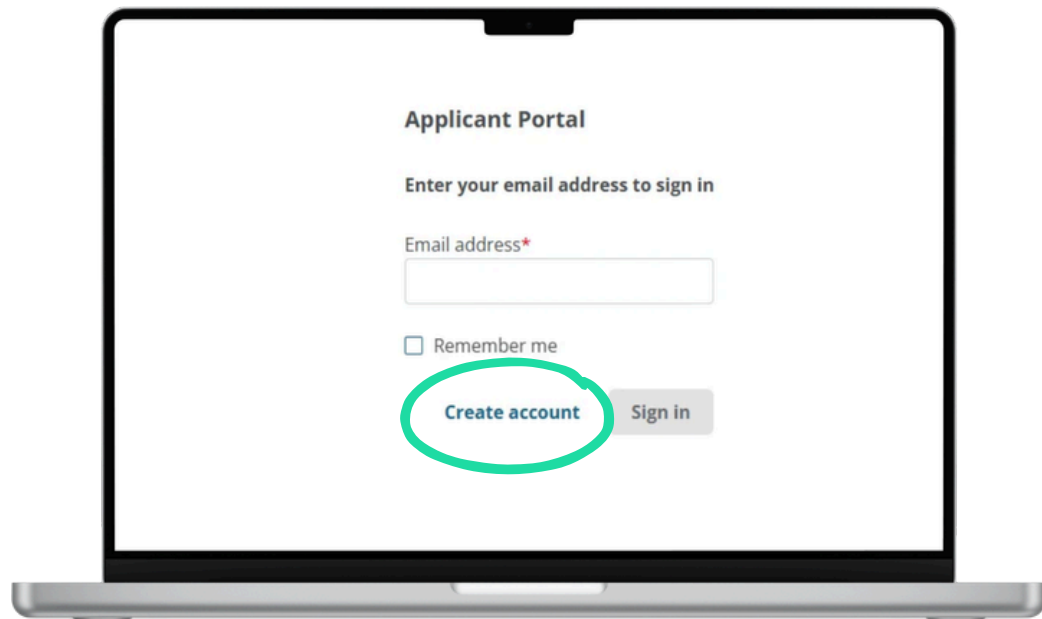
1

Access the link to the program you are applying for:

- [Capacity Grant Program](#)
- [Educational Opportunities Program](#)
- [Social Services Program](#)

2

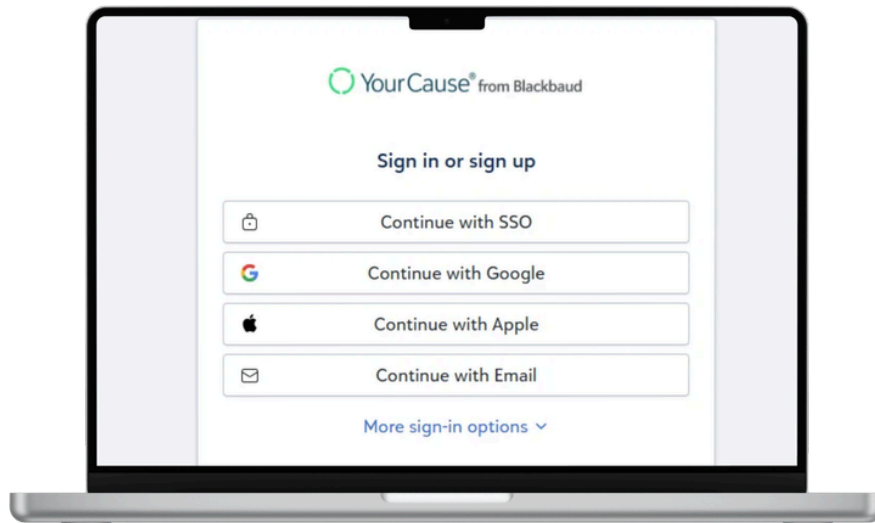
Select Create account.



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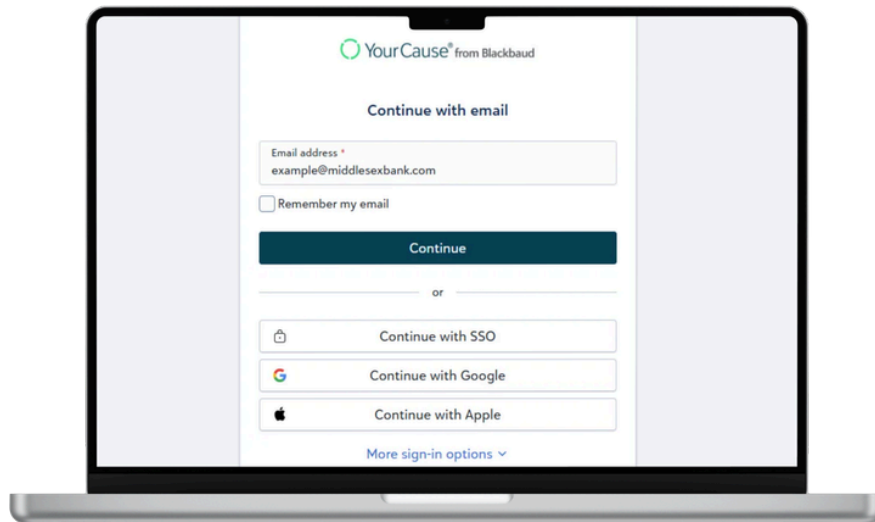
3

Choose your preferred sign-in method (Email, Google, Apple, Microsoft, or another available option).



4

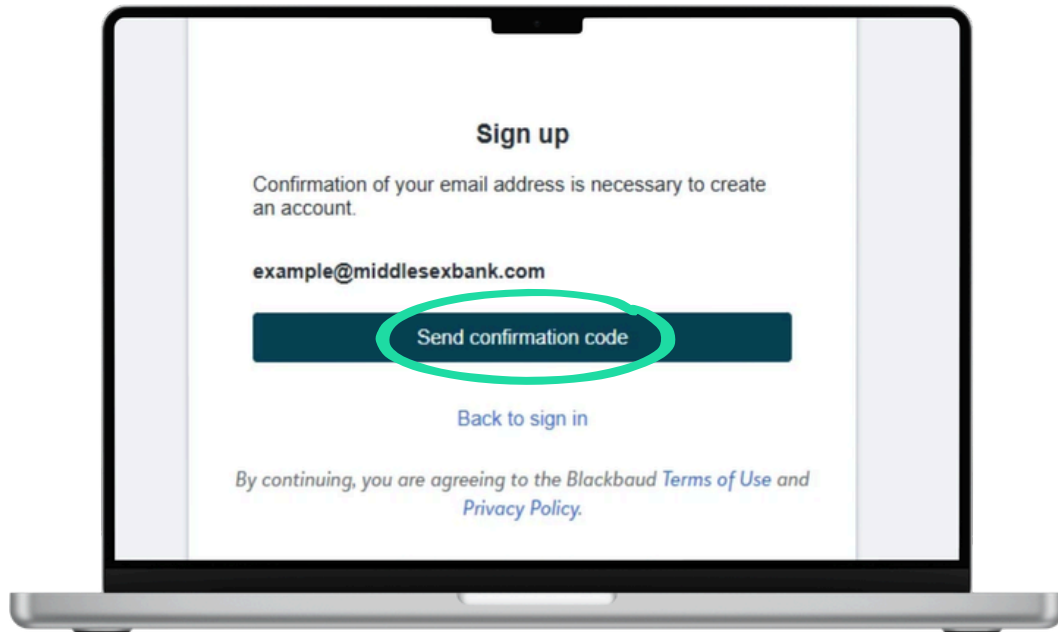
Enter your email address.



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5

Select Send confirmation code.



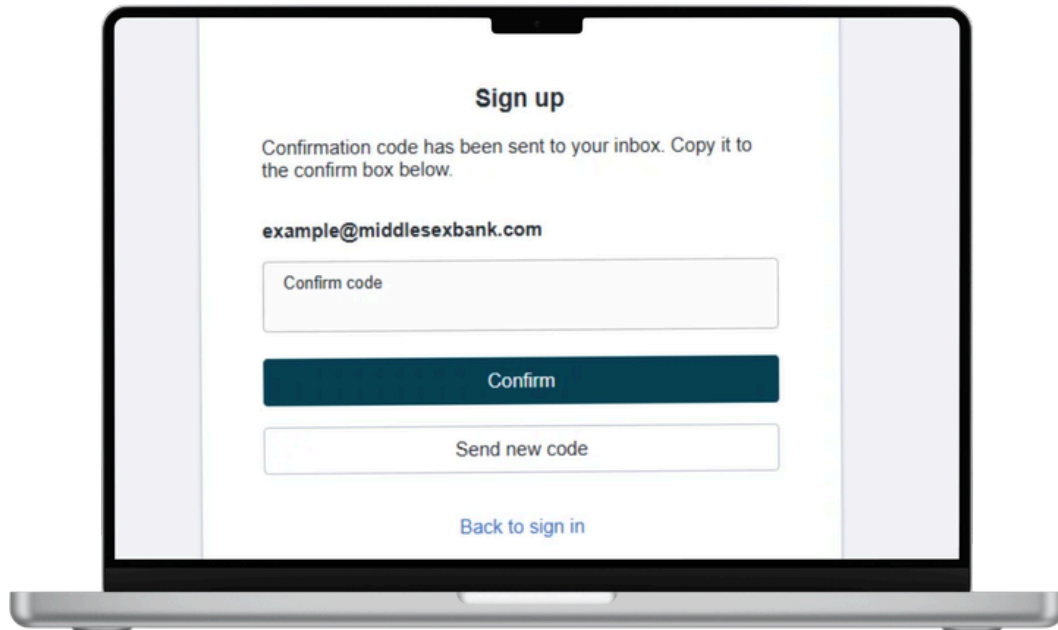
6

Check your email for a message from Blackbaud Authentication Services containing your confirmation code.

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7

Copy the access code and return to the portal to enter the access code.



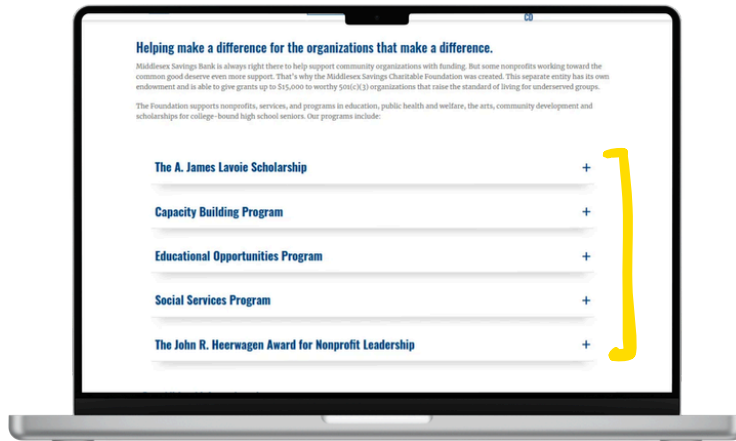
8

Create a password.

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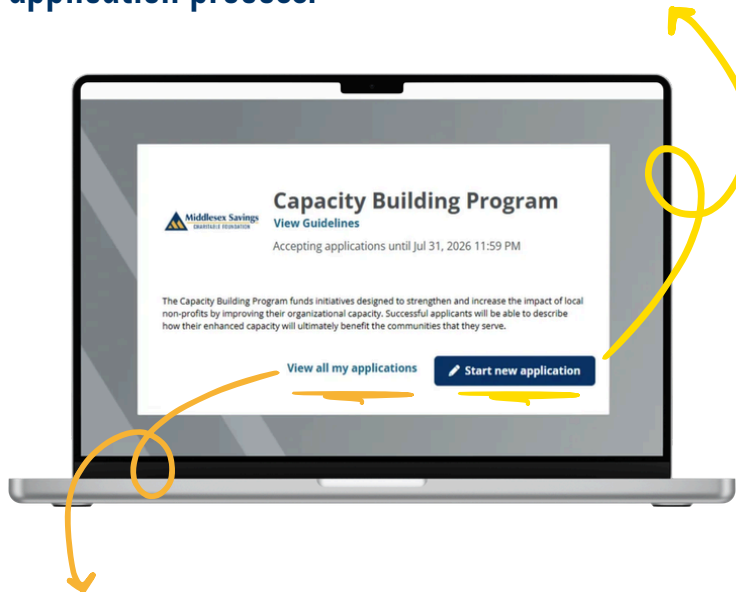
9

To start a new application, return to the [Middlesex Savings Charitable Foundation](#) page and select the appropriate grant application.



10

Once you are signed in, select Start new application to begin the application process.



✓

To view, edit, or check the status of an application, sign in and select View all my applications or applications from the upper-left corner of the portal.